

**POSITION TITLE:**

Site Superintendent

POSITION SUMMARY

Martone, Inc. seeks a Site Superintendent to provide on-site management of our field personnel, subcontractors, vendors, construction activities and materials. In this position, you will ensure that our high-quality standards are met while completing projects on schedule and within budget. The ideal candidate will bring a proven track record in similar environments, and the ability to mentor our carpenters in their professional growth and development.

COMPANY DESCRIPTION

Based in Rhode Island, Martone is a recognized leader in managing complex construction and restoration projects across a range of commercial, industrial and residential applications. Since our founding in 1996, Martone has developed exceptional, multi-year, and multi-project relationships with some of the most respected names in New England. It's an honor that we've earned by listening to the unique needs of each client, upholding a company-wide commitment to excellence, and delivering superior customer service. Our team offers a diverse range of talents, project experience, and certifications – focused on one common mission. We strive to exceed customer expectations above all else -- no matter the complexity of their needs. We are looking for talented professionals who share our enthusiasm, work ethic, and passion for building our clients' success.

KEY RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each key responsibility satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Responsible for reading and understand plans and specifications performed
- Site layout from the ground up to completion
- Oversee day-to-day construction operations of the job including labor, subcontractors, vendors, and materials.
- Accountable for Quality Control across the project
- Accountable for keeping a clean, organized and job site
- Responsible for Team Safety, utilizes safe work practices and follows directives, policies and procedures for assisting and maintaining a healthy and safe work environment, conducts weekly safety meetings
- Responsible for overall project labor budget and delivering schedule
- Works with Project Manager to coordinate labor needs as required



- Communicates and works with Project Manager daily to discuss pending decisions for timely resolution, review new or pending change orders, review what new subcontracts need to be produced, and review budget variances.
- Responsible for managing material ordering and reducing material pick-up when there is free delivery provided; Responsible for timely return of un-used material
- Responsible for scheduling required inspections
- Connected to office via iPhone / email, and maintains a full set of drawings
- Takes and catalogs job progress photos
- Maintains compliance with any special site restrictions required by the client or surrounding neighborhood
- Responsible for keeping Lead Carpenter informed of additional changes in scope
- Attend appropriate training and meetings as required
- Mentors Lead Carpenter, Carpenters and in-field personnel in their professional development and growth
- Uphold professional client/employee/vendor relationships with a strong commitment to client service

SUPERVISORY RESPONSIBILITIES

- Lead carpenter, carpenter and all trades oversight

IDEAL QUALIFICATIONS

- Self-motivated, efficient, able to multitask, and a team player who approaches projects with a sense of urgency
- Must be able to perform assigned duties with minimum personal supervision from the Owner

EDUCATION AND/OR EXPERIENCE:

5 - 10 years related experience minimum on projects valued between \$1-5 million.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, plans / specification performed and procedure manuals. English required, knowledge of Spanish a plus.

SALARY

Salary to be negotiated based on experience.

CONTACT INFORMATION

To be considered for this position, please send an email to Mike@MartoneInc.com highlighting your relevant experience